

CITY OF CAPE CORAL EMERGENCY PURCHASE FACT SHEET

DATE: 8/16/24 REQUESTER: Property Management
DEPARTMENT: PW REQUISITION #: 24004783
DIVISION: Property Management AMOUNT: \$32,500.00

EQUIPMENT/FACILITY REQUIRING EMERGENCY ACTION:
Cultural Park Theater – roof wrap

DESCRIBE CONSEQUENCES IF NOT HANDLED AS AN EMERGENCY:

- The roof needs to be replaced. However, this replacement has not yet been budgeted. It is estimated to cost approximately \$300,000.00
- The roof has developed leaks that can no longer be feasibly repaired.
- As such, it is imperative that this roof be sealed up with a wrap system (shrink wrap) until replacement can occur.
- This leaking roof is causing damages to the interior of the building to include the stage and offices. If not completed further damage to the stage and other valuable contents to the building will occur.

NAMES OF COMPANIES CONTACTED AND THEIR QUOTES:

COMPANY NAME	CONTACT	AMOUNT
1. <u>Orb Solutions</u>	<u>Jake Shoemaker</u>	<u>\$32,500.00</u>

REASON(S) FOR NOT OBTAINING QUOTES:

Staff recommends Orb Solutions to complete the wrap on the roof. City has a contract (RPW22137/MM) in place with Orb Solutions and they have provided temporary repairs and assessments for this particular location. Orb Solutions is ready to order materials and will start the project as soon as they are delivered.

SIGNATURES:

DEPARTMENT DIRECTOR:  DATE: 8/16/24

PROCUREMENT MANAGER:  DATE: 8/21/24

CITY MANAGER: _____ DATE: _____

In accordance with The City of Cape Coral Ordinance, Chapter 2, Article VII, Division 1, Sec. 2-144(d) "Emergency Purchases". The City Manager shall approve all emergency requisitions in excess of \$50,000.00. Any emergency purchases in excess of \$100,000 must be approved by the City Council either before or as soon as practicable after the purchase.

Notwithstanding any other provisions of this ordinance, the Procurement Manager may make, or authorize others to make, emergency purchases of supplies, services, or construction items when there exists a threat to public health, welfare, or safety; provided that such emergency purchases shall be made with such competition as is practicable under the circumstances.

FOR PROCUREMENT USE ONLY:

PURCHASE ORDER # _____ COUNCIL APPROVAL DATE: _____

Inga Pewitt

From: Todd Danford
Sent: Wednesday, August 21, 2024 10:30 AM
To: Alicia Pearce Smith; Inga Pewitt; Damon Grant
Subject: FW: Cultural Park Change order
Attachments: cultural Park Shrink wrap change order .pdf

All,

Jake with Orb Roofing Solutions called a bit ago to state that due to the roofing type being extremely abrasive, they will need to temporarily lay sheathing down first before installing the wrap system. The abrasive grit is tearing the membrane. As such, attached is a change order that Orb is requesting in the amount of \$5,000.00. Please let me know if there is anything I need to do.

Thank you,



Todd Danford, Property Management Supervisor

PUBLIC WORKS
1015 Cultural Park Boulevard Cape Coral, Florida 33990
Tel: 4476 (574-0476)
tdanford@capecoral.gov

From: Jake Shoemaker <jake@orb.solutions>
Sent: Wednesday, August 21, 2024 10:18 AM
To: Todd Danford <tdanford@capecoral.gov>
Subject: Cultural Park Change order

This Message Is From an External Sender

This message came from outside your organization.

Hello Todd. Here is the change order for the cultural park theater that we spoke of. Unfortunately the BUR roof stones are puncturing the shrink wrap product. We would like approval to install a sheathing board down on the roof to protect the wrap so it will live its full life and not have premature failure.

--

Jake Shoemaker
Orb Roofing Solutions
CCC1332423
OrbRoofingSolutions.com
jake@orb.solutions

239-898-4709 C
239-451-4928 O
1342 Colonial Blvd
C-24
Ft Myers Fl, 33907



ORB Roofing Solutions | License Number: CCC1332423 | (239) 451-4928

Project Change Order

Change Order Effective Date:

8/21/2024

Property Owner or Authorized Party: City Of Cape Coral

Project Address: _____

The following scope of repairs and or materials are an addendum to the contract dated _____ between Orb Roofing Solutions and the Property Owner(s) identified above.

Revised Shingle / Tile Type & Brand: _____

Revised Shingle / Tile Color: _____

Revised Venting: _____

Revised Underlayment _____

Additional Revisions, Instructions and Terms:

Need to install sheathing layer over BUR roof due to stones poking holes in the shrink wrap product. This will further protect the wrap from any future damages due to stones

Original Contract Total: \$32,500.00 _____

Change Order Deductions: (-) \$: _____

Change Order Additions: \$: 5,000.00 _____

Post Change Order Total \$: 37,500.00 _____

Authorized ORB Representative: _____

Authorized ORB Representative Signature: _____ Date: _____

Authorized Property Owner or Party: _____

Authorized Property Owner or Party Signature: _____ Date: _____



City of Cape Coral
 PO Box 150027
 Cape Coral, FL 33915-0027
 (239) 574-0831

Purchase Order

Fiscal Year 2024

Bill To
 City of Cape Coral
 ATTN: Facility Maintenance
 P.O. Box 150027
 Cape Coral, FL 33915

Ship To
 City of Cape Coral
 ATTN: Facility Maintenance
 1105 SE 9th Ave
 Cape Coral, FL 33990

Purchase Order Number **24504062**
 Purchase Order Date **08/21/2024**
 Department **Facility Maintenance**
 Required By **09/30/2024**
 Payment Terms **30 Days**

NOTE: All invoices must indicate a valid City of Cape Coral Purchase Order Number for payment to be processed.

Vendor
 ORB SOLUTIONS LLC
 DBA: ORB ROOFING SOLUTIONS
 10161 MALLORY E PKWY
 #18
 SAINT JAMES CITY, FL 33956

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	VENDOR NUMBER	REQUISITION NUMBER	BUYER NAME	DELIVERY REFERENCE
386-846-6501	248-731-9910	3376	24004783	Milagros Rosario	

NOTES

BUILDING MAINTENANCE, INSTALLATION AND REPAIR SERV
 The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading
 ORB SOLUTIONS

CULTURAL PARK THEATER
 ROOF WRAP

RES 151-24 5/15/2024
 RPW22137MM-B
 EXPIRES 5/18/2026

TODD DANFORD

PLEASE SEND INVOICE TO
IPEWITT@CAPECORAL.GOV

This Purchase Order will become a binding agreement between the City of Cape Coral and the Seller named on the front of this form upon Seller acknowledging acceptance of this Purchase Order (hereinafter referred to as the "Purchase Order" or "Order") or commencing performance of this Purchase Order, whichever occurs first. This Purchase Order is the entire agreement between the parties, and all prior negotiations, proposals and writings pertaining to this Purchase Order or the subject matter hereof are superseded. Any reference to Seller's quotation, bid or proposal does not imply acceptance of any term, condition or instruction contained in such document.


ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	CULTURAL PARK THEATER - ROOF WRAP	1.0000	EACH	\$32,500.0000	\$32,500.00
	FURNISH ALL MATERIALS, LABOR CLEAN ROOF OF ANY FOREIGN DEBRIS INSTALL ROOF WRAP SYSTEM OVER ENTIRE ROOF INCLUDING UPPER LEVEL CLEAN UP AND HAUL AWAY JOB RELATED DERIS Ship Email: ipewitt@capecoral.gov GL #: 511-30501-546103-30-51-519030-000-000-				\$32,500.00

State Sales Tax Exemption Certificate No. 85-8012589883C-5. It is imperative in every case the Manufacture's Federal Excise Tax be shown on your invoice set out separately and deducted from the Gross price. Exempting statutes Sec. 1002.33(185) (c) Florida Statutes (2006).

ACCEPTANCE AND MODIFICATION OF AGREEMENT. This Purchase Order (P.O.) becomes a binding contract, subject to the terms and conditions hereof, when accepted by delivery of acknowledgement to Purchaser or by delivery of materials in whole or part in. Any addition to, modification of or deletion from this P.O. to be valid, must be in writing and signed by the Purchaser's authorized representative. The Legal Conditions that apply to this Purchase Order are found on the City's website. All purchases FOB Destination unless noted otherwise in the body of the Purchase Order.

Total Ext. Price **\$32,500.00**

Purchase Order Total **\$32,500.00**


 Procurement Manager